



## PROPERTY OWNER DECLARATION

**Property Owner or Authorized Agent must complete and submit this form to the Development Services Department prior to Final Inspection. This form must be on file before Final Inspection will be approved.**

**Please answer the following questions:**

- 1) The property owner will be physically performing **ALL** the actual alterations and/or construction to the property  
(Circle one) YES NO

If answered **NO**, fill out the information below on the individual(s) or company who will perform the alteration and/or construction

- 2) The property owner will hire contractor(s) or others to perform the actual alteration and/or construction.  
(Circle one) YES NO

If answered **YES**, fill out the information below on the individual(s) or company who will perform the alteration and/or construction. If more than one contractor/subcontractor is used, put additional information on the back of this form.

Name		Phone
Address		
Individual/Company License Number	City Privilege (Sales) Tax Number	Project Value

**NOTE: Any materials purchased without paying a City Privilege tax are subject to a 1.8% City use tax.**

\*It is unlawful for any person to knowingly or willfully reproduce, forge, falsify, fraudulently obtain or secure, or aid or abet another in any attempt to reproduce, forge, falsify, or fraudulently obtain or secure, an exemption from taxes imposed by the City of Tempe Ordinance. The violation of any provision shall constitute a **Class One Misdemeanor**. The undersigned swears and affirms that the information herein is true and accurate.

**Signature (Owner or Authorized Agent):** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Building Permit #:** \_\_\_\_\_

**Property Owner Name:** \_\_\_\_\_

**Property Owner Address:** \_\_\_\_\_

**Property Owner Phone #:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**Return to:** City of Tempe, Development Services Department  
Building Inspection  
31 E 5<sup>th</sup> Street, Tempe, Arizona 85281

FAX: 480-858-2073

(Revised:02/25/03)

Name		Phone
Address		
Contractor License Number	City Privilege (Sales) Tax Number	Amount Paid

Name		Phone
Address		
Contractor License Number	City Privilege (Sales) Tax Number	Amount Paid

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